

Coastal Bend SHRM

Minutes – Board of Directors Monthly Meeting

February 8, 2017

Members Present:

- Toni Nerren, PHR—President
- Vicki Daniels, PHR, SHRM-CP—Past President
- Bill Hibbs—Past Past President
- Luis Cabrera, PHR, SHRM-CP—VP of Marketing and Public Relations
- Mary Canales, PHR, SHRM-CP—VP Legislative Affairs
- Kiwana Denson—VP of Community Outreach
- Jerry Henry, SPHR, SHRM-CP—VP of Finance
- Elizabeth Shockley—VP of Professional Development
- Jennifer Thurman—Secretary

Regular monthly meeting of the Coastal Bend SHRM Board of Directors was called to order and quorum established by Board President T. Nerren at 5:47 p.m. at Del Mar College's Center for Economic Development, 3209 S. Staples, Corpus Christi, Texas

President: Toni Nerren, PHR

Oath and Charge of Office: Elizabeth Shockley was sworn in as the new VP of Professional Development.

Mission Statement: T. Nerren wanted to revisit the idea of having a mission statement. She will draft a few ideas and if anyone has some ideas submit them to her for the BOD to review.

Website: T. Nerren has made many updates to the website.

Finance: Jerry Henry, SPHR, SHRM-CP

Financial Reports: J. Henry presented the 2017 annual budget, Budget vs Actuals, Balance Sheet, P & L, Check Log, Debit Card Usage Report and A/R Aging Summary.

Motion: B. Hibbs made a motion to accept the financial reports. V. Daniels seconds the motion; all approve—motion passed.

J. Henry asked the BOD what financial reports they would like to see more/less of.

B. Hibbs asked if the BOD would have an Audit Committee (3 person committee) like we have had in the past. This committee's audit would release the previous VP of Finance; go over minutes for expenditure authorizations and review bank statements & receipts. T. Nerren will announce/ask for volunteers at the next Professional Development Meeting.

Membership: Megan Foyt, PHR, SHRM-CP

New Members: 2 new members are applying for Professional Memberships:

1. Laurie with Spherion Staffing
2. Maria with City of Mathis (SHRM Member)

Motion: T. Nerren made a motion to accept both applications. J. Henry seconds the motion; all approve—motion passed.

Memberships: We have 112 active paid members; many members still have lapsed and have unpaid dues. M. Foyt asked J. Henry to resend invoices to those members who have lapsed. J. Henry will resend.

Corporate Memberships: T. Nerren asked M. Foyt to look at Dallas SHRM's set up for their corporate memberships for ideas. M. Foyt will look into their website.

Community Outreach: Kiwana Denson

CBSHRM Job Fair 2017: K. Denson is waiting to promote the 2017 Job Fair but cannot until it is live on our website. Looking at partnering with WFS; their role would be to promote our event on the job seeker side via hanging promotional flyers. Omni may help in lieu of donating linens. T. Nerren would like to see sponsor flyers at our Professional Development Meetings.

Scholarships: Vanessa Prado will be drafting a letter to send via email/social media to her local school contacts to promote our scholarships.

Legislative Affairs: Cassandra Casanova—Mary Canales, PHR, SHRM-CP not present)

Labor Law Symposium 2017: the conference is set for 9/22/17; location and speakers are yet to be finalized. The 1st committee meeting will be held on 2/28/17. Committee members are: Mary Canales, Bill Hibbs, Toni Nerren, Cassondra Casanova, Mary Pedigo, Sarah Green, Christine Mendez, Rhonda Ramos, Elizabeth Shockley, and Kaylee Hawkins. Board assistance is needed from J. Henry for sponsorships and L. Cabrera for marketing.

Marketing & Public Relations: Luis Cabrera, PHR, SHRM-CP not present

Recertification Credits: T. Nerren touched on the SHRM credits. Some of credits were not pre-approved and must be inputted manually. The 2016 Labor Law Symposium credits are taking some time; the sign-in sheets must be gone thru to get a list of all attendees. E. Shockley volunteered to help with the recertification credits.

Secretary: Jennifer Thurman

Monthly Newsletter: The first edition was presented at the January Professional Development meeting.

Minutes Log: still in progress.

Contact Information: J. Thurman created spreadsheets to update BOD contact information and also for the committees.

Past President: Vicki Daniels, PHR, SHRM-CP

By-Laws: V. Daniels stated that SHRM has not completed the approval our by-laws. She will need the word format version when they are approved, so that she can track changes made year to year.

Member at Large: Bill Hibbs

B. Hibbs would like to see more social events, perhaps in the evenings.

Some people are experiencing issues with receiving the Professional Development meeting notices.

President: Toni Nerren, PHR

Business Cards: T. Nerren presented several different designs for BOD to vote on.

Maximize Membership: T. Nerren presented several different designs for the raffle tickets. The premise for these raffle tickets to get members engaged by volunteering; these raffle tickets may be used for an array of things. At the next Professional Development Meeting she will let the members know about this program.

Head Shots: Head shots are still needed for V. Daniels, E. Shockley and J. Thurman. T. Nerren is looking at having a professional photographer at one of our Professional Development Meetings to offer head shots (for a cost).

HR Awards: date set for 11/30/17; more details to come.

BOD Spotlight: T. Nerren asked for a volunteer for February Member Meeting. E. Shockley volunteered.

Miscellaneous:

Motion: B. Hibbs made a motion to adjourn. J. Henry seconds the motion; all approved—motion passed.

Adjourned at 12:59 pm.